

PORTAGE PARK & RECREATION DEPARTMENT

JOB OPENINGS



THE PORTAGE PARK & RECREATION IS LOOKING FOR RECREATION ENTHUSIASTS FOR OPEN POSITIONS IN OUR YOUTH PROGRAMS. POSITIONS WILL WORK JUNE-AUGUST UNLESS OTHERWISE NOTED. APPLICANTS MUST BE AT LEAST 14 YEARS OF AGE. INTERVIEWS WILL BE HELD MARCH & APRIL, AND STAFF TRAINING WILL BE HELD IN MAY OR JUNE.



SPRING FLAG FOOTBALL

Coaches Help coach and officiate youth flag football games on Saturday mornings . \$8.00/hour

- 3-4 hours per week
- Saturdays April 18th thru May 16th



LIFEGUARDS (POOL & BEACH)

We are in need of Lifeguards to help at both the Rusch Community Pool, and at Silver Lake Beach this summer. Starting pay at \$9.00/hour

- Lifeguards must have current Lifeguarding Certification through the American Red Cross.
- We offer a Lifeguard Certification Course in the spring for potential employees. Contact our department for more information.
- Lifeguards will be responsible for the safety of all swimmers, and responding to emergencies
- Secondary responsibilities will include keeping the beach/pool area clean, selling concessions at the beach, teaching swimming lessons, and more
- There will be limited openings in our Lifeguard Course

YOUTH SOCCER

We need staff to help coach and lead our youth soccer programs. Soccer experience is not required for this position. \$7.50/hour

- Pee Wee Soccer– Tuesday evenings for ages 3-4
- Youth Instructional-Mon/Wed mornings for ages 5-6
- Instructional-Mon/Wed mornings for ages 7-10

LEAD INSTRUCTOR-Needed for all soccer programs. Some soccer experience required. \$9.50/hour

T-BALL PROGRAMS

We need staff to help coach and lead our t-ball programs. Baseball/softball experience is not required for this position. \$7.50/hour

- Tot T-Ball-Mon/Thurs evenings. Ages 3-4
- Rookie T-Ball-Mon/Thurs evenings. Ages 5-6

LEAD INSTRUCTOR-Needed for both T-Ball programs. \$9.50/hour



MASTERS BASEBALL

We need staff to help coach and lead our Masters Baseball program. Baseball/softball experience is required for this position. The program is for ages 9-13. Starting at \$7.50/hour

- Mon-Wed mornings. Thursday will be used for rainouts

SUMMER CAMP STAFF

PLAYGROUND PROGRAM-Help facilitate games, activities, and crafts for kids attending the program. Camp is for ages 5-14.

- 9:00am-3:00pm, Mon-Fri

TINY TOT PROGRAM-Help lead activities, games, crafts, and ensure children's safety at camp. Tiny Tot's is a camp for ages 3-6.

- 9am-12pm, Mon-Fri (2 weeks)
- *Starting at \$7.50/hour for both programs*



YOUTH VOLLEYBALL

We need staff to help coach and lead our Youth Volleyball Camp. Volleyball experience is required for this position. The program is for ages 7-13. Starting at \$7.50/hour

- Volleyball Camp– June 15-June 25 (Mon-Thurs) in the mornings



TINY TOT CAMP STAFF SUPERVISOR

This camp is designed for 3-6 year old and runs from 9-12, Monday-Friday for 4 weeks. Responsibilities include supervising staff, lead activities, games, and crafts with kids. Coordinate and plan specific games, crafts, etc. for each themed week. Pay range \$10-15/hour.

YOUTH SPORTS SUPERVISOR

Help lead and run our Youth Sports Program. Applicants must have past experience working with kids, preferably in a sports setting. Pay range Starting at \$9.50-\$16.00/hour

- 5-25 hours a week

PLAYGROUND PROGRAM SUPERVISOR

This camp is designed for 5-14 year olds and runs from 9-3, Monday-Friday for 8 weeks. Responsibilities include supervising staff, lead activities, games, and crafts with kids and coordinate with the Parks Department for supplies, equipment, etc. Pay range \$10-15/hour.

- 30-35 hours per week

YOUTH TENNIS

Help coach and instruct kids in our tennis programs! Applicants must be reliable, hard working, and able to work well with kids. Tennis experience preferred, but not required Pay starting at \$7.50/hour

- 5-20 hours a week (spring and summer sessions available)

APPLICATIONS CAN BE FOUND ON THE PORTAGE PARK & REC WEBSITE: portage.recdesk.com, OR IN OUR OFFICE (701 W. SLIFER ST). PLEASE SUBMIT COMPLETED APPLCIATIONS TO

MIKE PERCY, RECREATION COORDINATOR, IN THE PARK & REC OFFICE. IF YOU HAVE QUESTIONS,

PLEASE CALL MIKE PERCY AT 608-742-2178, OR EMAIL AT MIKE.PERCY@PORTAGEWI.GOV

